

# Certification of Field Personnel for Unbonded Post-Tensioning

## WORK EXPERIENCE AFFIDAVIT PTI UNBONDED POST-TENSIONING IRONWORKER

PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE BEFORE COMPLETING THIS FORM

### APPLICANT INFORMATION

1.	NAME		
2.	HOME STREET ADDRESS		
3.	CITY	STATE	ZIP
4.	TEL. NO. (     )	E-MAIL	

### WORK HISTORY

5.	EMPLOYER OR APPRENTICESHIP PROGRAM		
6.	ADDRESS		
7.	CITY	STATE	ZIP
8.	TEL. NO. (     )	FAX (     )	
9.	DATE OF EMPLOYMENT	from:	to:
10.	AVERAGE NUMBER OF HOURS WORKED PER WEEK:		
11.	PERCENTAGE OF THESE HOURS SPENT ON UNBONDED POST-TENSIONING WORK:     %		
12.	TOTAL QUALIFYING HOURS OF UNBONDED POST-TENSION WORK EXPERIENCE:		
13.	APPROXIMATE NUMBER OF PROJECTS OR STRUCTURES WORKED ON:		

### EMPLOYER/APPRENTICESHIP PROGRAM VERIFICATION

*I hereby certify that the above named applicant has completed the number of hours claimed above on unbonded post-tension superstructure projects. I am certifying this as either the applicant's supervisor or as the applicant's apprenticeship supervisor.*

14.	_____	_____
	PRINT VERIFIER'S NAME	POSITION OR TITLE
15.	_____	_____
	VERIFIER'S SIGNATURE	DATE

### APPLICANT CERTIFICATION

*I hereby certify that the above information is true and correct. I authorize PTI to contact the above listed employer to verify the work experience being claimed. I understand that falsifying information on this document could result in revocation of my PTI Certification(s).*

16.	_____	_____
	APPLICANT'S SIGNATURE	DATE

# INSTRUCTIONS FOR COMPLETING WORK EXPERIENCE AFFIDAVIT

The following information will assist you in completing the work experience forms.

One of the requirements for receiving PTI Ironworker Installer certification is the completion of a minimum number of hours of field work experience on unbonded post-tensioning superstructure projects. If you are taking the standard 40 hour training course, you must have 500 hours of post-tensioning experience prior to being issued Level 2 certification. You must submit **verifiable** work experience using the form found on the reverse side of this page. The number of hours claimed will need to be verified by your employer or apprenticeship coordinator. Use one form per employer or union local. Make copies of the front side of this form as needed.

- LINE 1 - Print your full name as you listed it on your application.
- LINE 2 & 3 - Print your home address as you listed it on your application.
- LINE 4 - List a telephone number we can contact you at in case of questions.  
If you have an e-mail address, list that as well.
- LINE 5 - Print the name of the company or the apprenticeship program who is verifying your work experience.
- LINE 6, 7, 8 - List the current address, telephone number, and fax number (if available) of the company or apprenticeship program.
- LINE 9 - List your start date and ending date of employment with this company. If you are still working with this company, write "current" in the ending date.
- LINE 10 - List the average number of hours worked for this company since your start date.
- LINE 11 - List the approximate percentage of time of these hours that you worked on unbonded post-tensioning projects.
- LINE 12 - Multiply the number of weeks you have worked for this company by the number listed on Line 10 to calculate the total hours worked for this company. Multiply the result by the percentage listed on Line 11 to calculate the number hours spent on unbonded post-tensioning projects. Enter the result on this line.  
*NOTE - Apprenticeship programs who keep a record of hours worked on unbonded post-tensioning projects may skip line 10 & 11 and enter the hours on Line 12.*
- LINE 13 - Enter the number of post-tensioning projects you have worked on for this company.
- LINE 14 - The number of hours you are claiming must be verified by your employer or apprenticeship coordinator. Have this person print their name and position or title on this line.
- LINE 15 - The person named on Line 14 should sign and date the form.
- LINE 16 - Sign your name and enter the date.

Remember, work experience submitted must be verifiable, so submit forms for as many companies as needed to ensure that you receive enough credit to meet the minimum criteria.



38800 Country Club Drive  
Farmington Hills, MI 48331  
Telephone: (248) 848-3180  
Fax: (248) 848-3181

[www.post-tensioning.org](http://www.post-tensioning.org)